

Activity Action Plan

Activity/Task: _____

Goal/Result: _____

Who's Responsible? _____

Reports to: _____

Resources Required: _____

People Needed: _____

Frequency/Reoccurrence: _____

Process:

Step #	What?	Who?	When?

Physiological and/or Mindset/Attitudinal Items

#	Item

Standards and Expectations

#	Expectations

Other items: (Checklists, videos, audio, diagrams, pictures, etc.)